

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT	Pagosa Peak Open School	For the Year Ended 12/31/16 or fiscal year ended:
ADDRESS	7 Parelli Way Pagosa Springs, CO 81147	
CONTACT PERSON	Kim Lund	6/30/2017
PHONE	970-317-2151	
EMAIL	klund@pagosapeakopenschool.org	
FAX		

PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME:	Bart A. Skidmore, CPA
TITLE	Contract CPA
FIRM NAME (if applicable)	Bart A. Skidmore, CPA, Inc.
ADDRESS	1970 S. Lafayette St., Denver, CO 80210
PHONE	303-365-1696
DATE PREPARED (Must be prepared prior to Board approval)	8/17/2017

PREPARER (SIGNATURE REQUIRED)

B. A. Skidmore

Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types

GOVERNMENTAL <small>(MODIFIED ACCRUAL BASIS)</small>	PROPRIETARY <small>(CASH OR BUDGETARY BASIS)</small>
<input checked="" type="checkbox"/>	<input type="checkbox"/>



RECEIVED

By the Office of the State Auditor at 8:55 am, Sep 27, 2017

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
2-1	Ta Property	\$ -	
2-2	Specific ownership	\$ -	
2-3	Sales and use	\$ -	
2-4	Other (specify):	\$ -	
2-5	Licenses and permits	\$ -	
2-6	Intergovernmental Grants	\$ -	
2-7	Conservation Trust Funds (Lottery)	\$ -	
2-8	Highway Users Tax Funds (HUTF)	\$ -	
2-9	Other (specify): CCSP	\$ 27,160	
2-10	Charges for services	\$ -	
2-11	Fines and forfeits	\$ -	
2-12	Special assessments	\$ -	
2-13	Investment income	\$ -	
2-14	Charges for utility services	\$ -	
2-15	Debt proceeds (should agree with line 4-4 column 2)	\$ -	
2-16	Lease proceeds	\$ -	
2-17	Developer Advances received (should agree with line 4-4)	\$ -	
2-18	Proceeds from sale of capital assets	\$ -	
2-19	Fire and police pension	\$ -	
2-20	Donations	\$ 2,706	
2-21	Other (specify): Fund Raising/Misc.	\$ 2,098	
2-22	Grant: CLCS	\$ 2,670	
2-23		\$ -	
2-24	(add lines 2-1 through 2-23) TOTAL REVENUE	\$ 34,634	

PART 3 - EXPENDITURES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
3-1	Administrative	\$ -	
3-2	Salaries	\$ 6,875	
3-3	Payroll taxes	\$ -	
3-4	Contract services	\$ 22,764	
3-5	Employee benefits	\$ -	
3-6	Insurance	\$ -	
3-7	Accounting and legal fees	\$ 1,838	
3-8	Repair and maintenance	\$ -	
3-9	Supplies	\$ 18,398	
3-10	Utilities and telephone	\$ -	
3-11	Fire/Police	\$ -	
3-12	Streets and highways	\$ -	
3-13	Public health	\$ -	
3-14	Culture and recreation	\$ -	
3-15	Utility operations	\$ -	
3-16	Capital outlay	\$ -	
3-17	Debt service principal (should agree with Part 4)	\$ -	
3-18	Debt service interest	\$ -	
3-19	Repayment of Developer Advance Principal (should agree with line 4-4)	\$ -	
3-20	Repayment of Developer Advance Interest	\$ -	
3-21	Contribution to pension plan (should agree to line 7-2)	\$ -	
3-22	Contribution to Fire & Police Pension Assoc. (should agree to line 7-2)	\$ -	
3-23	Other (specify): Int. Expense	\$ 720	
3-24		\$ -	
3-25		\$ -	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES	\$ 50,595	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - STOP. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM"

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

Yes No

4-1 Does the entity have outstanding debt? Yes No

If Yes, please attach a copy of the entity's Debt Repayment Schedule.

4-2 Is the debt repayment schedule attached? If no, MUST explain: Yes No

4-3 Is the entity current in its debt service payments? If no, MUST explain: Yes No

4-4 Please complete the following debt schedule if applicable: (please only include principal amounts)(enter all amount as positive numbers)	Outstanding at end of prior year	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ -	\$ -	\$ -	\$ -
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/Loans	\$ -	\$ 50,000	\$ -	\$ 50,000
Leases	\$ -	\$ -	\$ -	\$ -
Developer Advances	\$ -	\$ -	\$ -	\$ -
Other (specify):	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 50,000	\$ -	\$ 50,000

Please answer the following questions by marking the appropriate boxes.

Yes No

4-5 Does the entity have any authorized, but unissued, debt? Yes No

If yes: How much? \$ -
Date the debt was authorized

4-6 Does the entity intend to issue debt within the next calendar year? Yes No

If yes: How much? \$ -

4-7 Does the entity have debt that has been refinanced that it is still responsible for? Yes No

If yes: What is the amount outstanding? \$ -

4-8 Does the entity have any lease agreements? Yes No

If yes: What is being leased?
What is the original date of the lease?
Number of years of lease?
Is the lease subject to annual appropriation?
What are the annual lease payments? \$ -

4-9 Does the entity have a certified Mill Levy? Yes No

If yes: Please provide the following millages levied for the year reported:
Bond Redemption -
General/Other -
TOTAL -

Please use this space to provide any explanations or comments:

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

Amount Total

5-2 YE R END Total of ALL Checking and Savings Accounts \$ 61,694

Certificates of deposit \$ -

Total Cash Deposits \$ 61,694

In investments (if investment is a mutual fund, please state the investment)

5-3 \$ -

\$ -

\$ -

\$ -

Total Investments \$ -

Total Cash and Investments \$ 61,694

Please answer the following questions by marking in the appropriate boxes

Yes No N/A

5-4 Are the entity's investments legal in accordance with Section 24-75-601, et. seq. C.R.S.? Yes No N/A

5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? Yes No N/A

If no, MUST use this space to provide any explanations:

Amount is currently less than the insurance threshold. Plan to move account in first year of operation.

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.

		Yes	No		
6-1	Does the entity have capital assets?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
6-2	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
6-3	Complete the following capital assets table:				
		Balance - beginning of the year	Additions (Must be included in Part 3)	Deletions	Year-End Balance
	Land	\$ -	\$ -	\$ -	\$ -
	Buildings	\$ -	\$ -	\$ -	\$ -
	Machinery and equipment	\$ -	\$ -	\$ -	\$ -
	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
	Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
	Other (explain):	\$ -	\$ -	\$ -	\$ -
	Accumulated Depreciation (Please enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ -	\$ -	\$ -	\$ -

Please use this space to provide any explanations or comments:

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.

		Yes	No
7-1	Does the entity have an "old hire" firemen's pension plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7-2	Does the entity have a volunteer firemen's pension plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes:	Who administers the plan?		
	Indicate the contributions from:		
	Tax (property, SO, sales, etc.):	\$ -	
	State contribution amount:	\$ -	
	Other (gifts, donations, etc.):	\$ -	
	TOTAL	\$ -	
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	\$ -	

Please use this space to provide any explanations or comments:

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.

		Yes	No	N/A
8-1	Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: The entity's contract with the Authorizer Archuleta School District did not begin until 07/01/2017.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8-2	Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: The Charter Contract began 07/01/2017. The School opened 08/20/2017.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes:	Please indicate the amount appropriated for each fund for the year reported:			
	Fund Name	Budgeted Expenditures		
	General	\$	834,265	

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

Yes

No

9-1 Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?

Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

If no, MUST explain:

N/A The Charter Contract did not begin until 07/01/2017. The School will be in compliance with the TABOR Fund Balance requirement on 06/30/2018.

PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes

No

10-1 Is this application for a newly formed governmental entity?

If yes: Date of formation: SOS 12/26/2016

10-2 Has the entity changed its name in the past or current year?

If yes: Please list the NEW name & PRIOR name:

10-3 Is the entity a metropolitan district?

Please indicate what services the entity provides:

10-4 Does the entity have an agreement with another government to provide services?

If yes: List the name of the other governmental entity and the services provided.
Archuleta School District: Administrative Support.

10-5 Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

If yes: Date Filed:

Please use this space to provide any explanations or comments:

Pagosa Peak Open School is a newly formed charter school in the Archuleta School District. Its charter contract with the District began 07/01/2017. All responses reflect operations through 06/30/2017.

PART 11 - GOVERNING BODY APPROVAL

Print the names of ALL current governing board members below.

A MAJORITY of the governing board members must complete and sign in the column below.

Board Member 1	Print Board Member's Name Ursala Hudson	I, Ursala Hudson, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Ursala Hudson</i></u> Date: <u>9-22-17</u> My term Expires: <u>2019</u>
Board Member 2	Print Board Member's Name Tom McCullough	I, Tom McCullough, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Tom McCullough</i></u> Date: <u>9/22/17</u> My term Expires: <u>2021</u>
Board Member 3	Print Board Member's Name Chenni Hammon	I, Chenni Hammon, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Chenni Hammon</i></u> Date: <u>9/22/2017</u> My term Expires: <u>2022</u>
Board Member 4	Print Board Member's Name Aaron Burns	I, Aaron Burns, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Aaron Burns</i></u> Date: <u>9/22/2017</u> My term Expires: <u>2019</u>
Board Member 5	Print Board Member's Name Bill Hudson	I, Bill Hudson, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u><i>Bill Hudson</i></u> Date: <u>9-22-17</u> My term Expires: <u>2021</u>
Board Member 6	Print Board Member's Name	I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
Board Member 7	Print Board Member's Name	I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____

RESOLUTION/ORDINANCE FOR EXEMPTION FROM AUDIT
(Pursuant to Section 29-1-604, C.R.S.)

A RESOLUTION/ORDINANCE APPROVING AN EXEMPTION FROM AUDIT FOR FISCAL YEAR ENDING 06/30/2017 FOR PAGOSA PEAK OPEN SCHOOL, STATE OF COLORADO.

WHEREAS, The Board of Directors of Pagosa Peak Open School wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.; and

WHEREAS, Section 29-1-604, C.R.S., states that any local government where neither revenues nor expenditures exceed seven hundred and fifty thousand dollars may, with the approval of the State Auditor, be exempt from the provision of Section 29-1-603, C.R.S.; and

WHEREAS, neither revenue nor expenditures for Pagosa Peak Open School exceeded \$100,000 for Fiscal Year 2016-2017; and

WHEREAS, an application for exemption from audit for Pagosa Peak Open School has been prepared by Bart A. Skidmore, CPA, a person skilled in governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with regulations, issued by the State Auditor.

NOW THEREFORE, be it resolved/ordained by the Board of Directors of Pagosa Peak Open School that the application for exemption from audit for Pagosa Peak Open School for the Fiscal Year ended June 30, 2017, has been personally reviewed and is hereby approved by a majority of the Board of Directors of Pagosa Peak Open School; that those members of the Board of Directors have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of, the application for exemption from audit of Pagosa Peak Open School for the fiscal year ended June 30, 2017.

ADOPTED THIS 22 day of September, A.D. 2017.



Board Member

9-22-17
Date



Board Member

9-22-17
Date



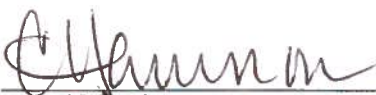
Board Member

9/22/17
Date

Tom McCallough

Board Member

9/22/17
Date



Board Member

9/22/17
Date

Pagosa Peak Open School
Balance Sheet
As of June 30, 2017

	Total
ASSETS	
Current Assets	
Bank Accounts	
8101.03 Rio Grande Other Grants #00	46,404.00
8101.04 Rio Grande CCSP # 08	10,099.14
8101.05 Rio Grande PCSI #01	5,191.12
Total Bank Accounts	\$ 61,694.26
Other Current Assets	
8142 Grants Accounts Receivable	
8142.01 Grants Accounts Receivable CDE CSSP Grant Receivable	17,674.48
Total 8142 Grants Accounts Receivable	\$ 17,674.48
Total Other Current Assets	\$ 17,674.48
Total Current Assets	\$ 79,368.74
TOTAL ASSETS	\$ 79,368.74
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
7451 Loans Payable	
7451.02 Region 9 Economic Development Loan	50,000.00
Total 7451 Loans Payable	\$ 50,000.00
7482 Grants Deferred Revenues	
7482.01 Grants Deferred Revenues CLCS Grant Deferred Revenue	7,329.80
7482.05 Walton Grant Deferred Revenue	38,000.00
Total 7482 Grants Deferred Revenues	\$ 45,329.80
Total Other Current Liabilities	\$ 95,329.80
Total Current Liabilities	\$ 95,329.80
Total Liabilities	\$ 95,329.80
Equity	
6740 Retained Earnings	
Net Income	-15,961.06
Total Equity	-\$ 15,961.06
TOTAL LIABILITIES AND EQUITY	\$ 79,368.74

Pagosa Peak Open School
Profit and Loss
 July 2016 - June 2017

	Total
Income	
1700 Pupil Activities	
1750 Fundraising Income	98.23
Total 1700 Pupil Activities	\$ 98.23
1900 Revenue from Local Sources	
1920 Contributions & Donations	2,705.84
1980 Other Local Grants Income	
1980.04 CLCS Flex Grant Revenue	2,670.20
Total 1980 Other Local Grants Income	\$ 2,670.20
1991 Advertising Income	2,000.00
Total 1900 Revenue from Local Sources	\$ 7,376.04
4000 Revenue from Federal Sources	
4951 CCSP Grant Revenue	
4951.01 CCSP Grant Revenue Year 1	27,159.48
Total 4951 CCSP Grant Revenue	\$ 27,159.48
Total 4000 Revenue from Federal Sources	\$ 27,159.48
Total Income	\$ 34,633.75
Gross Profit	\$ 34,633.75
Expenses	
0300 Purchased Prof & Tech Services	
0313 Bank Charges & Service Fees	1,892.00
0334 Accounting consulting services	1,837.50
0339 Administrative Consulting Services	14,124.99
Total 0300 Purchased Prof & Tech Services	\$ 17,854.49
0400 Purchased Property Services	
0442 Rental of Equipment	364.00
Total 0400 Purchased Property Services	\$ 364.00
0500 Other Purchased Services	
0531 Telephone/Internet	50.00
0533 Postage & Delivery	33.25
0540 Advertising, Marketing & Recruiting	987.52
0550 Printing, Binding & Copying	139.18
Total 0500 Other Purchased Services	\$ 1,209.95
0600 Supplies	
0611 Office Supplies	
0611.01 General Office Supplies, Software & Equipment	132.24
0611.02 Office Supplies - Food & Meeting Expense	399.45
Total 0611 Office Supplies	\$ 531.69
Total 0600 Supplies	\$ 531.69
0800 Other Objects	
0810 Dues & Fees	85.00

0832 Interest Expense		720.00
Total 0800 Other Objects	\$	805.00
0900 Grants Fund Expense		
0940 CO League of Charter Schools Grant		
300CLCS CLCS Grant Purchased Prof & Tech Services		850.00
500CLCS CLCS Grant Other Purchased Services		1,672.90
610CLCS CLCS Grant Supplies		147.30
Total 0940 CO League of Charter Schools Grant	\$	2,670.20
0960 CCSP Grant Expense		
0960.01 CCSP Grant Year 1		
110CCSP CCSP Grant Year 1 Salaries		6,875.00
300CCSP CCSP Grant Year 1 Purch Prof/Tech Services		2,045.00
500CCSP CCSP Grant Year 1 Other Purchased Services		520.04
600CCSP CCSP Grant Year 1 Support Supplies		11,589.48
610CCSP CCSP Grant Year 1 Instructional Supplies		3,049.76
735CCSP CCSP Grant Year 1 Non-Capital Equipment		3,080.20
Total 0960.01 CCSP Grant Year 1	\$	27,159.48
Total 0960 CCSP Grant Expense	\$	27,159.48
Total 0900 Grants Fund Expense	\$	29,829.68
Total Expenses	\$	50,594.81
Net Operating Income	-\$	15,961.06
Net Income	-\$	15,961.06

Thursday, Sep 21, 2017 10:34:29 AM GMT-7 - Cash Basis

Region 9 Economic Development District of SW CO

Loan History Summary Statement 198-01-01 Pagosa Peak Open School, Inc.

Board Date: 9/28/2016 Approved Loan Amount: \$50,000.00 Corp: # 200 - Revolved
 Settled: 3/16/2017 Actual Loan Amount: \$50,000.00 Lender: # 9 - Region 9 EDD Lender's Loan #: 17-05
 Type: 1 Standard Balance at runtime: \$49,978.40 295 A Girard Street, Durango, CO 81303

- Phases: 1. Due 4/20/2017 for 11 Months, Typ P+I \$240.00, Simple Interest: Constant Payment at 5.5%, 360 day year
 2. Due 3/20/2018, Typ P+I \$50,179.16, Simple Interest: Constant Payment, balloon approx. \$50,178 at 5.5%, 360 day year

Loan Contact: Kierstan Renner
 Pagosa Peak Open School, Inc.
 135 Country Center Road, F84
 Pagosa Springs, CO 81147
 Phone 970-946-6362
 e-mail kierstan.pcsi@gmail.com

Loan is currently open

Receipts:	Effective Date	Check #	Due Date	Principal	Interest	Escrow	Service Fee	Late Fee	Unapplied	Total
	4/21/2017	2553	4/20/17	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
	5/15/2017	2554	5/20/17	\$21.60	\$218.40	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
	6/19/2017	2557	6/20/17	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
Received Thru 6/30/2017			Cash:	\$21.60	\$698.40	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
			Non-Cash:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			Total:	\$21.60	\$698.40	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00

Loan Balance as of 6/30/2017: \$49,978.40